

**West Plains Schools Board of Education  
Regular Session Meeting  
5:00 P.M. September 18, 2012  
Central Administration Office  
AGENDA**

- I. OPEN SESSION – for a motion to go into closed session**
- II. CLOSED (EXECUTIVE) SESSION**
  - A. Adjournment to Closed Executive Session 5:00 p.m.**
    - 1. Pursuant to Section 610.021.1 Legal Matters
    - 2. Pursuant to Section 610.021.2 Real Estate Matters
    - 3. Pursuant to Section 610.021.3 Personnel Matters
  - B. Adjournment from Closed Executive Session**
- III. CALL TO ORDER – The regular Session of the School Board meeting will be called to order at 5:45 P.M.**
- IV. PLEDGE OF ALLEGIANCE – High School Student Council**
- V. ROLL CALL AND ESTABLISHMENT OF QUORUM**
- VI. APPROVAL OF AGENDA**
- VII. CONSENT AGENDA - Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda**
  - A. Approval of Minutes From Regular Meeting August 21, 2012**
  - B. Payment of Bills**
  - C. Monthly Finance Report**
  - D. Program Evaluations: 1. Transportation 2. Communications 3. Health & Wellness**
  - E. Approval Request for resignations or terminations:**
    - 1. Kelly Dern
  - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools: Custodian, Elementary Playground Supervisor, Paraprofessionals, Surge-Tech Instructor, Elementary Nurse, AEL Secretary, AEL Instructor, Substitute Teacher List**
- VIII. REGULAR AGENDA**
  - A. Previous Business for Approval, Discussion or Information Only**
    - 1. MSBA Conference (September 27 – September 30)
  - B. New Business for Approval, Discussion or Information Only**
    - 1. Capital Improvements Update
    - 2. Roof Replacement Bids
    - 3. MSBA Region 15 meeting, November 1<sup>st</sup> at Houston
    - 4. 2012-2013 Bus Route Approval
    - 5. EOC Policy – 1<sup>st</sup> Read
    - 6. Superintendent Report
- IX. ADJOURNMENT**
- X. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.**
- XI. ADJOURNMENT**

**\*Next Board Meeting Scheduled for October 16, 2012, at 5:00 P.M.**

## **West Plains R-7 Board of Education**

**Regular Session Meeting  
5:00 P.M. August 21, 2012  
Central Administration Office  
Minutes**

- I. CALL TO ORDER:** Jim Thompson called the meeting to order at 6:17.
- II. PLEDGE OF ALLEGIANCE –** Calva Jones, OPAA Food Service  
Director led the Board in the Pledge of Allegiance. This summer Calva was recognized by OPAA with the 2011-2012 Whatever it Takes Award, the Marketing Award and the prestigious President’s Circle Award.
- III. ROLL CALL:** Board members present: Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Brian Mitchell, Shawn Rhoads, and Lee Freeman. Absent: None. Also in attendance: Superintendent Dr. Fred Czerwonka, Dr. John Mulford and Board Secretary Linda Y. Collins.
- IV. APPROVAL OF AGENDA:** Mr. Thompson requested the Consent Agenda Item D. be amended to add Mike Young as a resignation. Motion to approve the agenda as amended was made by Mr. Pace. The motion was seconded by Mrs. Tyree and voted as follows:  
AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads, and Mr. Freeman. NAY: None
- V. CONSENT AGENDA -** (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
  - A. Approval of Minutes From Meeting June 19 , 2012 and July 6, 2012**  
Special Meetings
  - B. Payment of Bills**
  - C. Monthly Finance Report**
  - D. Approval Request for Resignations or Terminations:**
    - Jackie Thornton
    - Orvie Weisbrod
    - Mike Young (amended)
  - E. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools:**
    - SubstitutesMr. Riggs made a motion to approve the Consent Agenda as amended. The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads and Mr. Freeman. NAY: None
- VI. REGULAR AGENDA**
  - A. Previous Business for Approval, Discussion or Information Only**
    - 1. MSBA Conference (September 27 – September 30). Reminder of dates to board.
  - B. New Business for Approval , Discussion or Information Only**

- 1. Food Service Update.** Calva Jones, OPAA Food Service Director and Karen Rachert-OPAA explained new requirements for food service put in place this year- foods offered, serving sizes and offer vs. serve.
  - 2. Preliminary Annual Performance Report.** Dr. Thompson reported that the district met all 14 standards in 2011-12 on the APR.
  - 3. 8th Grade EOC Policy Discussion.** Dr. Mulford/ Mr. Randolph will bring a draft policy to Board in September for giving credit to incoming freshman who score proficient on EOC Exams from surrounding K-8 districts and for our 8<sup>th</sup> grade middle school students.
  - 4. Readopt Financial Disclosure Policy BBFA.** Mrs. Tyree made a motion to readopt Financial Disclosure Policy BBFA. The motion was seconded by Mr. Mitchell and voted as follows:  
**AYE:** Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Rhoads, Mr. Mitchell and Mr. Freeman. **NAY:** None.
  - 5. Capital Improvements Update.** Dr. Mulford indicated that all capital improvement projects around the district should all be complete by mid-September with the exception of the roof replacement for the Administration Building.
  - 6. Superintendent Report.** Dr. Czerwonka reported several activities around the district that are intended to improve instruction for students.
- VII. ADJOURNMENT:** At 7:25 Mr. Freeman made a motion to adjourn from Open Session. The motion was seconded by Mr. Pace and voted as follows: **AYE:** Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads and Mr. Freeman. **NAY:** None.

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**Jimmy E. Thompson, President**

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**Linda Y. Collins, Secretary**

**\*Next Board Meeting Scheduled for September 18, 2012 At 5:00 P.M.**

## **West Plains R-7 Board of Education**

### **Tax Rate Hearing**

**5:00 P.M. August 21, 2012**

**Central Administration Office**

### **Minutes**

- I. CALL TO ORDER:** Jim Thompson called the meeting to order at 5:00.
- II. ROLL CALL:** Board members present: Jim Thompson, Terry “Bo” Pace, Cindy Tyree, Sam Riggs, Brian Mitchell, Shawn Rhoads and Lee Freeman. Absent: None. Also in attendance: Superintendent Dr. Fred Czerwonka, Assistant Superintendent Dr. John Mulford and Board Secretary Linda Y. Collins.
- III. APPROVAL OF AGENDA:** Mrs. Tyree made a motion to approve the Agenda as presented. The motion was seconded by Mr. Pace and voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads, and Mr. Freeman. NAY: None
- IV. REGULAR AGENDA**
  - A. Tax Rate Calculation.** Dr. Boyer presented the board with tax rate calculation for the upcoming year and requested the tax rate be set at the allowable authorized ceiling of 3.6408.
  - B. Public Comment.** There were no comments from the public.
  - C. Setting of Tax Rate.**

Mr. Riggs made a motion to adopt a resolution that allows the district operating tax rate to be set at the allowable authorized ceiling. The motion was seconded by Mr. Mitchell and voted as follows:  
AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads, and Mr. Freeman. NAY: None

Mr. Pace made a motion to set the tax rate at the authorized ceiling in the amount of 3.6408. The motion was seconded by Mrs. Tyree and voted as follows:  
AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads, and Mr. Freeman. NAY: None
- V. ADJOURNMENT:** At 5:15 Mr. Freeman made a motion to adjourn the Tax Rate Hearing. The motion was seconded by Mr. Rhoads and was voted as follows: AYE: Mr. Thompson, Mr. Pace, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mr. Rhoads, and Mr. Freeman. NAY: None

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**Jimmy E. Thompson, President**

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**Linda Y. Collins, Secretary**

**\*Next Board Meeting Scheduled for September 18, 2012 At 5:00 P.M.**

# After August Board Checks for Approval #47696 - 47814

AP3069

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47696 TO 47814

14:11:48 14 SEP 2012

PAGE 1

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47696	08/29/12	001795 ALEXANDRA HENRY	50.00
10	47697	08/29/12	000160 ALLIED BUS SALES INC.	1,488.21
10	47698	08/29/12	000249 BOLIVAR HIGH SCHOOL	125.00
10	47699	08/29/12	000296 CAMDENTON R-III SCHOOLS	125.00
10	47700	08/29/12	002884 CHRISTIAN BROTHERS HIGH	360.00
10	47701	08/29/12	001956 DAVID HALL	80.50
10	47702	08/29/12	000419 DENVER BATES	176.80
10	47703	08/29/12	003492 DONNA TAYLOR	35.00
10	47704	08/29/12	000443 DONS AUTO SERVICE	315.68
10	47705	08/29/12	002855 EMILY PETTY	100.00
10	47706	08/29/12	000488 EMRY DILDAY	75.00
10	47707	08/29/12	000516 FERNIECE SMITH	154.40
10	47708	08/29/12	000652 HI TECH PRINTING	1,106.00
10	47709	08/29/12	000708 HORTON-SMITH GOLF COURSE	100.00
10	47710	08/29/12	000755 J.W. WOOD WORKS INC.	60,861.00
10	47711	08/29/12	000918 MARK A. SANDS	50.00
10	47712	08/29/12	002787 MEDCO SURGICAL SUPPLY	1,501.22
10	47713	08/29/12	000952 MEEKS	25.30
10	47714	08/29/12	000988 MISSOURI DEPARTMENT OF	90.00
10	47715	08/29/12	002390 MISSY LEE	160.00
10	47716	08/29/12	001144 OZARKO TIRE CENTER	402.00
10	47717	08/29/12	001272 ROLLA HIGH SCHOOL	120.00
10	47718	08/29/12	001638 KAREN SARTIN	265.30
10	47719	08/29/12	003500 SWMASA	50.00
10	47732	09/04/12	001635 ANITA NELSON	3,200.00
10	47735	09/06/12	001052 MSHSAA	3,830.22
10	47736	09/10/12	003518 MASN	195.00
10	47737	09/11/12	001421 TEAM WORKS	2,751.00
10	47813	09/14/12	001816 SCMCDA	150.00
10	47814	09/14/12	003538 TAMMY WOOD	2,000.00

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 \*\*\*\*\*

79,942.63\*

**West Plains R-VII September Board Checks for Approval #47815 - 48107**

AP3069

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47815 TO 48107

14:12:14 14 SEP 2012

PAGE 1

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47815	09/18/12	000112 ABC HOME FURNISHINGS	64.03
10	47816	09/18/12	000116 ADAMS PLUMBING	2,667.43
10	47817	09/18/12	001744 AGILE SPORTS TECHNOLOGIES	800.00
10	47818	09/18/12	003095 AIRE-MASTER OF AMERICA, INC.	150.00
10	47819	09/18/12	000119 AIRGAS USA,LLC	983.43
10	47820	09/18/12	000125 RIDDELL/ALL AMERICAN SPORTS CO	8,399.19
10	47821	09/18/12	000160 ALLIED BUS SALES INC.	783.57
10	47822	09/18/12	001725 AMERICAN BAND	2,010.75
10	47823	09/18/12	000172 AMSTERDAM PRINTING/LITHO	313.77
10	47824	09/18/12	001960 ANDREA HARRIS	287.70
10	47825	09/18/12	000186 APPLE COMPUTER INC.	43,825.04
10	47826	09/18/12	000193 ART VIDEO WORLD	209.60
10	47827	09/18/12	000202 HOUNDSTOOTH & POLKA DOTS	1,516.00
10	47828	09/18/12	001832 ATI,LLC	1,225.00
10	47829	09/18/12	000203 AUDIO ACOUSTICS INC	284.57
10	47830	09/18/12	001867 STEVE BALOUGH	59.60
10	47831	09/18/12	000216 BARNETT HEATING/COOLING	69.00
10	47832	09/18/12	000770 JERRY C. BEAN	100.00
10	47833	09/18/12	003382 BIBLE LITERACY PROJECT, INC.	648.00
10	47834	09/18/12	000240 BIG RED BAR-B-QUE	635.50
10	47835	09/18/12	003383 BJ HEALTH SYSTEM	165.00
10	47836	09/18/12	002837 BMI EDUCATION SERVICES	36.94
10	47837	09/18/12	002911 BOB FLOREZ	188.00
10	47838	09/18/12	000254 BOOK NOOK	960.00
10	47839	09/18/12	000255 BOOK SYSTEMS INC	100.00
10	47840	09/18/12	001607 LUKE A BOYER	388.00
10	47841	09/18/12	000273 BROCAW BEARING & DRIVE	165.00
10	47842	09/18/12	003520 BROOKE NICOLE MAYFIELD	500.00
10	47843	09/18/12	001844 KAROL BROWN	57.60
10	47844	09/18/12	003302 BRYAN'S FOUR SEASONS	727.00
10	47845	09/18/12	001614 SETH J BRYANT	158.00
10	47846	09/18/12	002700 BUCKEYE CLEANING CENTER	2,984.00
10	47847	09/18/12	001886 JUANA BUEHLER	9.80
10	47848	09/18/12	003526 CAMERON CZERWONKA	495.00
10	47849	09/18/12	000299 CAPE ELECTRICAL SUPPLY	578.07
10	47850	09/18/12	000304 CAROLINA BIOLOGICAL	339.96
10	47851	09/18/12	000307 CARSON DELLOSA PUB. CO.	244.93
10	47852	09/18/12	001849 SUSAN CARTER	24.00
10	47853	09/18/12	000309 CAWVEYS ELECTRIC MOTOR	117.54
10	47854	09/18/12	000076 CENGAGE LEARNING	138.88
10	47855	09/18/12	000314 CENTRAL STATES BUS	461.90
10	47856	09/18/12	000316 CENTURYLINK	2,996.51
10	47857	09/18/12	001213 CENTURYLINK	132.41
10	47858	09/18/12	000317 CEV MULTIMEDIA	1,894.00
10	47859	09/18/12	002607 CINTAS #569	1,314.15
10	47860	09/18/12	000332 CITY OF WEST PLAINS	245.00
10	47861	09/18/12	000332 WEST PLAINS CIVIC CENTER	80.00
10	47862	09/18/12	000333 CITY UTILITIES	32,916.64
10	47863	09/18/12	000034 SCHOOL SPECIALTY	1,187.86
10	47864	09/18/12	000344 COCA-COLA REFRESHMENTS USA,INC	1,062.24
10	47865	09/18/12	000346 COLORTECH PRINTING	7,422.25
10	47866	09/18/12	000347 COLORVISION CORPORATION	7,114.95
10	47867	09/18/12	000348 COMET DRY CLEANERS	814.02

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 CHECKS FROM 47815 TO 48107

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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47868	09/18/12	001602 COMMERCIAL KITCHEN SERVICES, I	267.71
10	47869	09/18/12	003498 COMMUNICATIONS GROUP, INC.	1,616.89
10	47870	09/18/12	003058 CONCRETE CONSTRUCTION	30.00
10	47871	09/18/12	000366 CONSTRUCTIVE PLAYTHINGS	98.88
10	47872	09/18/12	000369 COOKING LIGHT	24.00
10	47873	09/18/12	001617 JOSHUA C COTTER	105.60
10	47874	09/18/12	000373 COUNTRY MART	29.91
10	47875	09/18/12	002886 DUSTIN J CRAFT	80.00
10	47876	09/18/12	000378 CREATIVE INK	124.78
10	47877	09/18/12	001600 CRYSTAL PRODUCTIONS	86.28
10	47878	09/18/12	002563 CUSTOMER SERVICES DIVISION	205.80
10	47879	09/18/12	001588 FRED L CZERWONKA	576.00
10	47880	09/18/12	001814 WENDY CZERWONKA	80.00
10	47881	09/18/12	000400 DAVID ARTHUR	280.00
10	47882	09/18/12	000406 DAYS INN OF HARRISON	492.62
10	47883	09/18/12	000411 DECKER INC.	85.25
10	47884	09/18/12	000418 DENNIS CRIDER	1,069.00
10	47885	09/18/12	003125 DENNIS'S SPECIALTY CUTS	56.48
10	47886	09/18/12	000419 DENVER BATES	336.80
10	47887	09/18/12	002729 KELLI A DERN	49.00
10	47888	09/18/12	000427 DIAMOND INTERNATIONAL	289.86
10	47889	09/18/12	000428 DICK BLICK	3,836.45
10	47890	09/18/12	003537 HANNAH L DOUGHTY	100.00
10	47891	09/18/12	001621 LENNY R EAGLEMAN	80.00
10	47892	09/18/12	003434 ECO RECOVERY	52.30
10	47893	09/18/12	000474 EDGELLER & HARPER	27.25
10	47894	09/18/12	000475 EDUCATION TO GO	182.25
10	47895	09/18/12	000482 ELSEVIER	2,353.44
10	47896	09/18/12	002855 EMILY PETTY	240.00
10	47897	09/18/12	003512 EPS/SCHOOL SPECIALTY LITERACY	297.70
10	47898	09/18/12	003532 ERIN ROGERS	14.00
10	47899	09/18/12	000492 EUROSPOORT	569.34
10	47900	09/18/12	000078 F. A. DAVIS COMPANY	1,033.39
10	47901	09/18/12	000038 FALCON TECHNOLOGIES INC	787.11
10	47902	09/18/12	000509 FASTENAL COMPANY	777.79
10	47903	09/18/12	000513 FELLER CONSTRUCTION INC.	91,767.36
10	47904	09/18/12	000513 FELLER CONSTRUCTION INC.	982.00
10	47905	09/18/12	000513 FELLER CONSTRUCTION INC.	8,580.00
10	47906	09/18/12	000514 FELLERS	869.95
10	47907	09/18/12	000515 FELLERS FIXTURES INC.	2,009.85
10	47908	09/18/12	000516 FERNIECE SMITH	314.40
10	47909	09/18/12	000518 FIRM	535.81
10	47910	09/18/12	000525 FLINN SCIENTIFIC INC.	4,325.65
10	47911	09/18/12	000532 FOLLETT SOFTWARE	1,538.00
10	47912	09/18/12	001622 LISA J FOX	202.00
10	47913	09/18/12	001936 BEKAH FRAZIER	60.00
10	47914	09/18/12	000540 FREY SCIENTIFIC CO.	830.02
10	47915	09/18/12	000543 FRONTIER FLAGS	189.15
10	47916	09/18/12	000575 GINA RICKMAN	241.20
10	47917	09/18/12	001949 ROGER GOOD	19.20
10	47918	09/18/12	003515 GREGORY SELLE	175.20
10	47919	09/18/12	000601 GRELLNER SALES & SERVICE	29.70
10	47920	09/18/12	000602 GRENNAN COMMUNICATIONS	4,032.20

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 CHECKS FROM 47815 TO 48107

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47921	09/18/12	001792 GRIMES HORTICULTURE, INC.	92.03
10	47922	09/18/12	000044 HAMMOND & STEPHENS	752.36
10	47923	09/18/12	000046 HARCOURT OUTLINES, INC.	1,937.47
10	47924	09/18/12	001731 DEBRA HAYES	16.00
10	47925	09/18/12	001625 KEVIN M HEDDEN	120.00
10	47926	09/18/12	001778 SCOTT C HEIDY	280.00
10	47927	09/18/12	000647 HERRMAN	828.39
10	47928	09/18/12	000660 HILLYARD/SPRINGFIELD	16,448.89
10	47929	09/18/12	000664 HIRSCH FEED & FARM SUPPLY	123.34
10	47930	09/18/12	000706 HORN PLUMBING	1,011.75
10	47931	09/18/12	000010 HM RECEIVABLES CO LLC	10,881.58
10	47932	09/18/12	000721 HPSO	1,648.00
10	47933	09/18/12	001626 SETH A HUDDLESTON	410.00
10	47934	09/18/12	000748 IPA EDUCATIONAL SUPPLY	478.97
10	47935	09/18/12	000013 J.A. SEXAUER	1,031.75
10	47936	09/18/12	000754 J.W. PEPPER & SON INC.	476.02
10	47937	09/18/12	002034 JAKE LONG	248.00
10	47938	09/18/12	001780 TONYA M JEDLICKA	247.14
10	47939	09/18/12	000773 JIM HUDDLESTON	206.40
10	47940	09/18/12	002791 JIM'S ALL PUMP & SEPTICS, LLC	825.00
10	47941	09/18/12	003529 JOANN FRANK	24.20
10	47942	09/18/12	001655 JOHNNY MAC'S SPORTING GOODS, I	474.25
10	47943	09/18/12	001651 TINA I JOLLIFF	230.00
10	47944	09/18/12	003486 JON WOLF CONSULTING, INC.	254.75
10	47945	09/18/12	002012 DUANE JONES	16.00
10	47946	09/18/12	001628 KELLY L JONES	90.00
10	47947	09/18/12	000801 JOSEPH TAUSER & ASSOC., INC.	142.79
10	47948	09/18/12	003516 JOSH STANLEY	10.40
10	47949	09/18/12	000803 JOSTENS	15.64
10	47950	09/18/12	000804 JOSTENS	140.00
10	47951	09/18/12	003530 KATHRYN SCHULER	20.00
10	47952	09/18/12	000833 KEY SPORT SHOP INC.	5,238.77
10	47953	09/18/12	002025 JANE KRAMER	257.03
10	47954	09/18/12	000851 L & R SPECIALTIES	48.00
10	47955	09/18/12	000860 LAKESHORE LEARNING MAT.	1,163.00
10	47956	09/18/12	000864 LANCASTER HEATING & COOL	72.00
10	47957	09/18/12	001630 JAMES W LAUGHARY	120.00
10	47958	09/18/12	003433 LEARNING RESOURCES	142.38
10	47959	09/18/12	001631 DEBORAH LEWIS	184.00
10	47960	09/18/12	000887 LIBRARY VIDEO COMPANY	36.90
10	47961	09/18/12	001791 LINDA MAUNE	196.00
10	47962	09/18/12	000893 LOCKERROOM SPORTING GOODS	356.80
10	47963	09/18/12	002872 LOUIS SYSTEMS & PRODUCTS, INC.	55.75
10	47964	09/18/12	000902 LUNAS DRY CLEANERS	71.50
10	47965	09/18/12	000966 M-F ATHLETIC CO. INC.	232.00
10	47966	09/18/12	001047 M-R MUSIC, INC.	62.54
10	47967	09/18/12	000910 MAILBOX MAGAZINE	119.80
10	47968	09/18/12	003396 MARI, INC.	135.85
10	47969	09/18/12	000938 MAX YARBER CANDY CO	1,433.60
10	47970	09/18/12	001632 JODIE L MCKINNEY	41.72
10	47971	09/18/12	000952 MEEKS	1,466.29
10	47972	09/18/12	000954 MEEKS	7.55
10	47973	09/18/12	000962 MERIDIAN STUDENT PLANNRS	2,565.34



West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 CHECKS FROM 47815 TO 48107

14:12:14 14 SEP 2012

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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	47974	09/18/12	001796 METALWELD, INC.	589.90
10	47975	09/18/12	000967 MFA OIL COMPANY	26,220.84
10	47976	09/18/12	000975 MICKES GOLDMAN O'TOOLE, LLC	23.00
10	47977	09/18/12	003398 MID-AMERICA SPORTS ADVANTAGE	601.40
10	47978	09/18/12	000750 MISSOURI EMBROIDERY	229.80
10	47979	09/18/12	001595 MISSOURI VOCATIONAL ENTERPRISE	900.00
10	47980	09/18/12	002390 MISSY LEE	320.00
10	47981	09/18/12	001027 MO-ARK GLASS	4,221.00
10	47982	09/18/12	002569 JOLENE A MOCK	13.20
10	47983	09/18/12	003522 DAVID W MOORE	10.00
10	47984	09/18/12	001633 BRIAN S MORRIS	52.80
10	47985	09/18/12	001821 MOSPRA	90.00
10	47986	09/18/12	002762 RENTAL CENTERS OF AMERICA INC.	1,599.40
10	47987	09/18/12	001056 MSU	6,600.00
10	47988	09/18/12	001064 MTN.HOME HIGH SCHOOL	50.00
10	47989	09/18/12	001587 JONATHAN D MULFORD	505.60
10	47990	09/18/12	002092 NANCY POPPE	88.00
10	47991	09/18/12	001079 NAPHE	490.00
10	47992	09/18/12	000084 NASCO	621.23
10	47993	09/18/12	001933 NATHAN FLEMING	161.50
10	47994	09/18/12	001084 NATIONAL CURRENT EVENTS	70.00
10	47995	09/18/12	001086 NATIONAL FFA ORGANIZA.	136.50
10	47996	09/18/12	001094 NCA SUMMER CAMPS	118.00
10	47997	09/18/12	001635 ANITA NELSON	3,275.00
10	47998	09/18/12	003343 NHS STORE	85.00
10	47999	09/18/12	001104 NORMAN ORR OFFICE SUPPLY	3,473.95
10	48000	09/18/12	001118 ODYSSEYWARE	9,200.00
10	48001	09/18/12	002589 OMNI SERVICES	542.67
10	48002	09/18/12	001580 OPAA FOOD MANAGEMENT INC.	53,899.49
10	48003	09/18/12	001129 OREILLY AUTOMOTIVE	1,457.96
10	48004	09/18/12	001130 OREILLY AUTOMOTIVE	2,000.00
10	48005	09/18/12	001131 OREILLY AUTOMOTIVE	69.64
10	48006	09/18/12	001636 BRADLEY S OWINGS	120.00
10	48007	09/18/12	001136 OZARK AWARDS COMPANY	92.00
10	48008	09/18/12	001694 OZARK CAFE	104.60
10	48009	09/18/12	001140 OZARK HORSETRADER INC.	90.00
10	48010	09/18/12	001146 PALEN MUSIC CENTER	1,991.90
10	48011	09/18/12	001168 PEPSI MIDAMERICA	1,661.50
10	48012	09/18/12	003527 JAMES C. PETERMAN	600.00
10	48013	09/18/12	003365 PINNACLE SIGN GROUP,INC.	19,988.00
10	48014	09/18/12	003365 PINNACLE SIGN GROUP,INC.	2,420.00
10	48015	09/18/12	001178 PIPE PLUS	770.74
10	48016	09/18/12	001853 MEGAN PITTS	91.20
10	48017	09/18/12	003370 PIZZA SHACK	168.28
10	48018	09/18/12	003414 POPPLERS MUSIC INC.	58.90
10	48019	09/18/12	001195 PRESTWICK HOUSE, INC.	2,159.10
10	48020	09/18/12	003236 QUESTAR ASSESSMENT INC.	1,647.60
10	48021	09/18/12	001209 QUILL PRESS COMPANY	335.77
10	48022	09/18/12	002508 R&R INDUSTRIES	70.52
10	48023	09/18/12	001637 JACK L RANDOLPH	404.00
10	48024	09/18/12	001234 REALLY GOOD STUFF INC.	549.61
10	48025	09/18/12	000058 RENAISSANCE LEARNING	3,343.00
10	48026	09/18/12	000736 RICOH USA,INC.	1,440.37

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 CHECKS FROM 47815 TO 48107

14:12:14 14 SEP 2012

PAGE 5

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48027	09/18/12	000737 RICOH USA, INC.	3,030.70
10	48028	09/18/12	001257 RIVERCUT GOLF COURSE	130.00
10	48029	09/18/12	001264 ROCHESTER 100 INC.	558.25
10	48030	09/18/12	001968 RONALD HAYES	8.00
10	48031	09/18/12	001724 ROTARY CLUB OF WEST PLAINS	365.00
10	48032	09/18/12	000100 ROY'S HOME ENTERTAINMENT	29.00
10	48033	09/18/12	001283 SAH PRINTING	358.50
10	48034	09/18/12	001575 MFCA	300.00
10	48035	09/18/12	002112 TRINA SANDERS	21.00
10	48036	09/18/12	002566 SAPP DESIGN ASSOCIATES, P.C.	2,510.07
10	48037	09/18/12	001293 SCHOOL SPECIALTY	600.59
10	48038	09/18/12	001301 SCHOLASTIC INC	525.04
10	48039	09/18/12	001303 SCHOLASTIC MAGAZINES	114.07
10	48040	09/18/12	001309 SCHWEGMAN OFFICE SUPPLY	6,828.92
10	48041	09/18/12	002524 SEITZ FUNDRAISING	148.50
10	48042	09/18/12	001316 SEMINOLE RETAIL ENERGY SERVICE	615.81
10	48043	09/18/12	002481 SHARON FOX	50.00
10	48044	09/18/12	003534 SHARON WILKINS	9.19
10	48045	09/18/12	003531 SHAWN STUMP	20.00
10	48046	09/18/12	001327 SHERWIN WILLIAMS	1,622.42
10	48047	09/18/12	001639 KAREN J SHOLES	200.00
10	48048	09/18/12	001640 GREG SIMPKINS	512.00
10	48049	09/18/12	001343 SKEETER KELL SPORTING	1,510.00
10	48050	09/18/12	001348 SLEEP INN	369.70
10	48051	09/18/12	001352 SMCAA	675.00
10	48052	09/18/12	001641 SCOTT SMITH	120.00
10	48053	09/18/12	001643 LANA R SNODGRAS	420.00
10	48054	09/18/12	003413 SMC SPRINGFIELD	2,334.52
10	48055	09/18/12	001833 SPRINGFIELD GROCER COMPANY	667.94
10	48056	09/18/12	000067 SPRINGFIELD NEWS LEADER	153.00
10	48057	09/18/12	001391 SPRINGFIELD STAMP &	229.10
10	48058	09/18/12	001405 STEEL YARD INC	756.61
10	48059	09/18/12	003533 STEPHANIE TACKITT	80.00
10	48060	09/18/12	001412 STEWART-MORRISON REDIMIX	418.48
10	48061	09/18/12	000129 SUBWAY OF WEST PLAINS	55.00
10	48062	09/18/12	002648 SWEETWATER SOUND INC.	649.00
10	48063	09/18/12	003523 AMBER L SWITZER	510.99
10	48064	09/18/12	002133 TAMMY SNOW	123.64
10	48065	09/18/12	001846 LINDA TAYLOR	67.00
10	48066	09/18/12	000025 TEACHER DIRECT	17.90
10	48067	09/18/12	001416 TEACHERS STORE & MORE	2,565.12
10	48068	09/18/12	001425 THE BATTERY STATION LLC	108.45
10	48069	09/18/12	003325 THE FLIPPEN GROUP, LLC	958.38
10	48070	09/18/12	003353 THE SUPES ACADEMY	1,245.00
10	48071	09/18/12	002397 THE WEEK	88.00
10	48072	09/18/12	001434 THERESA ARTHUR	300.00
10	48073	09/18/12	001646 JULIE R THOMPSON	554.00
10	48074	09/18/12	001441 TIME FOR KIDS	54.20
10	48075	09/18/12	002386 TODAY'S CLASS	2,950.00
10	48076	09/18/12	003513 TODD MERCER	180.00
10	48077	09/18/12	003524 MARY L TOLLENAAR	57.60
10	48078	09/18/12	001444 TONYS TIRE SERVICE	161.00
10	48079	09/18/12	001450 TRASHWAGON EXPRESS	268.00

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
CHECKS FROM 47815 TO 48107

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
10	48080	09/18/12	001461 UMB BANK N.A.	68,567.50
10	48081	09/18/12	001483 UPS	176.25
10	48082	09/18/12	003483 VONALLMEN PROCESSING	99.91
10	48083	09/18/12	001499 W. SCHILLER & CO., INC.	377.00
10	48084	09/18/12	002171 ARNOLD A WADE	44.00
10	48085	09/18/12	002182 JIMMIE E WALTERS	56.00
10	48086	09/18/12	000072 WARDS NATURAL SCIENCE	771.05
10	48087	09/18/12	002720 WATCH D.O.G.S.	30.00
10	48088	09/18/12	002306 WEST PLAINS BEVERAGE DIST. CO.	857.43
10	48089	09/18/12	001510 WEST PLAINS DAILY QUILL	120.00
10	48090	09/18/12	001512 WEST PLAINS ELECTRIC	1,694.23
10	48091	09/18/12	003536 WEST PLAINS FAMILY CLINIC, INC	61.00
10	48092	09/18/12	001516 WEST PLAINS FLORAL	143.00
10	48093	09/18/12	001517 WEST PLAINS GREENHOUSE	143.70
10	48094	09/18/12	003535 WEST PLAINS LOCK & KEY	383.95
10	48095	09/18/12	001520 WEST PLAINS MUSIC STORE	980.63
10	48096	09/18/12	001825 WEST PLAINS OCCUPATIONAL & INS	704.00
10	48097	09/18/12	001522 WEST PLAINS PARKS & RECREATION	184.49
10	48098	09/18/12	001523 WEST PLAINS POSEY PATCH	70.00
10	48099	09/18/12	001524 WEST PLAINS PROPANE INC.	48.00
10	48100	09/18/12	001532 WEST PLAINS VACUUM	23.00
10	48101	09/18/12	002198 MARTHA A WILLIAMS	57.60
10	48102	09/18/12	001541 WILLOW SPRINGS HIGH	60.00
10	48103	09/18/12	001545 WOOD MECHANICAL INC.	3,075.00
10	48104	09/18/12	000095 WORLD WIDE TECHNOLOGY IN	7,811.60
10	48105	09/18/12	003432 WRIGHT PRINTING CO.	69.00
10	48106	09/18/12	002206 CYNTHIA A WRIGHT	192.00
10	48107	09/18/12	001551 XEROX CORPORATION	188.00

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE 10 \*\*\*\*\*

597,593.34\*

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 Accounts Payable COMPUTER Check Register

CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	797	09/05/12	003488 A.W. PELLER AND ASSOC	96.88
CC	798	09/05/12	003466 ACCURATE LABEL DESIGNS	266.85
CC	799	09/05/12	000160 ALLIED BUS SALES INC.	2,486.80
CC	800	09/05/12	003489 ALLPOSTERS.COM	172.35
CC	801	09/05/12	000008 AMAZON	5,849.88
CC	802	09/05/12	000008 AMAZON.COM BOOKS	277.76
CC	803	09/05/12	000008 GE MONEY BANK/AMAZON	2,716.97
CC	804	09/05/12	003506 AMERICAN AIRLINES	790.40
CC	805	09/05/12	000172 AMSTERDAM PRINTING/LITHO	157.45
CC	806	09/05/12	000186 APPLE COMPUTER INC.	19.99
CC	807	09/05/12	000186 APPLE	19.99
CC	808	09/05/12	002737 ATHLETICA, INC.	666.34
CC	809	09/05/12	003162 BEST BUY	1,139.97
CC	810	09/05/12	000237 BETTER BASKETBALL	136.00
CC	811	09/05/12	000239 BIG LOTS #1157	7.54
CC	812	09/05/12	001841 CAMBIUM LEARNING	2,378.95
CC	813	09/05/12	000297 SLEEP INN & SUITES	317.24
CC	814	09/05/12	003101 CASEY'S GENERAL STORE	57.03
CC	815	09/05/12	001760 CCAR	199.00
CC	816	09/05/12	000317 CEV MULTIMEDIA	1,659.90
CC	817	09/05/12	003501 CHINA TOWN	27.75
CC	818	09/05/12	000034 CLASSROOMDIRECT	811.88
CC	819	09/05/12	003023 COLTON'S STEAK HOUSE & GRILL	481.00
CC	820	09/05/12	000354 COMFORT INN	552.09
CC	821	09/05/12	000373 COUNTRY MART	322.23
CC	822	09/05/12	003307 DAIRY QUEEN	14.12
CC	823	09/05/12	000433 DISCOVERY EDUCATION	5,935.00
CC	824	09/05/12	000437 DOLLAR GENERAL STORE #01253	6.25
CC	825	09/05/12	000438 DOMINOS PIZZA	239.60
CC	826	09/05/12	003014 EL CHARRO WEST PLAINS	146.57
CC	827	09/05/12	003014 EL CHARRO WEST PLAINS	581.02
CC	828	09/05/12	003200 EVERNOTE CORPORATION	5.00
CC	829	09/05/12	003502 FACTORY CONNECTION	64.23
CC	830	09/05/12	000531 FOLLETT LIBRARY RESOURCE	456.06
CC	831	09/05/12	003460 GREENSTAY HOTEL & SUITES	115.02
CC	832	09/05/12	000043 GTM SPORTSWEAR	315.00
CC	833	09/05/12	002471 HAMPTON INN COLUMBIA	218.46
CC	834	09/05/12	000664 HIRSCH FEED & FARM SUPPLY	11.80
CC	835	09/05/12	000677 HOLIDAY INN EXPRESS	453.90
CC	836	09/05/12	003470 HOTMATH INC	799.00
CC	837	09/05/12	000719 HOWELL OREGON ELECTRIC	1,383.80
CC	838	09/05/12	000730 I-CAR WORLD HEADQUARTERS	745.00
CC	839	09/05/12	000748 IPA EDUCATIONAL SUPPLY	131.35
CC	840	09/05/12	000860 LAKESHORE LEARNING MAT.	45.94
CC	841	09/05/12	002844 LEARNING A-Z	569.50
CC	842	09/05/12	003510 LTD COMMODITIES LLC	106.80
CC	843	09/05/12	000908 MAESP	843.00
CC	844	09/05/12	000051 MCGRAW HILL	18,914.88
CC	845	09/05/12	000952 MEEKS	67.27
CC	846	09/05/12	003517 MF ATHLETIC & PERFORMANCE	212.10
CC	847	09/05/12	001071 MUSIC IN MOTION	200.14
CC	848	09/05/12	000084 NASCO	20.10
CC	849	09/05/12	000084 NASCO	730.55
CC	850	09/05/12	003289 NEWEGG.COM	160.65
CC	851	09/05/12	001100 NIMCO	72.00
CC	852	09/05/12	001132 ORIENTAL TRADING CO.	107.49
CC	853	09/05/12	001694 OZARK CAFE	71.71
CC	854	09/05/12	002965 PAYPAL/EBAY	319.60
CC	855	09/05/12	003493 PIG'N GRIN'N	26.83
CC	856	09/05/12	003104 PIZZA HUT	64.00
CC	857	09/05/12	001750 PLANK ROAD PUBLISHING	49.95
CC	858	09/05/12	003507 PRICELINE.COM	265.40
CC	859	09/05/12	001197 PRO-ED	110.00
CC	860	09/05/12	001227 RAMEYS SUPERMARKET	55.91
CC	861	09/05/12	001234 REALLY GOOD STUFF INC.	56.21
CC	862	09/05/12	003494 RUBY TUESDAY	115.00
CC	863	09/05/12	002452 SAM'S CLUB	20,918.54
CC	864	09/05/12	003490 SARA LEE BAKERY #3	99.15
CC	865	09/05/12	000063 SCHOOL SPECIALTY	1,855.52
CC	866	09/05/12	001360 SOCIAL STUDIES SCHOOL	269.80
CC	867	09/05/12	003504 SONIC	50.00
CC	868	09/05/12	002991 STEAK 'N SHAKE	12.31
CC	869	09/05/12	000129 SUBWAY	195.00
CC	870	09/05/12	000129 SUBWAY OF WEST PLAINS	145.08
CC	871	09/05/12	003503 SUPER TEACHER WORKSHEETS	19.95
CC	872	09/05/12	003495 TACO BELL	140.58
CC	873	09/05/12	000025 TEACHER DIRECT	146.78
CC	874	09/05/12	001416 TEACHERS STORE & MORE	38.64
CC	875	09/05/12	003296 THE MASTER TEACHER	241.99
CC	876	09/05/12	001431 THE READING WAREHOUSE	369.95
CC	877	09/05/12	001474 UNIVERSITY OF MO COL AR	23,907.04
CC	878	09/05/12	002845 VERIZON WIRELESS	1,281.52
CC	879	09/05/12	003479 WALGREENS	74.57
CC	880	09/05/12	001502 WALMART COMMUNITY	12,699.26
CC	881	09/05/12	001510 WEST PLAINS DAILY QUILL	52.80
CC	882	09/05/12	003491 WHOLESALE POSTER FRAMES.COM	96.92
CC	883	09/05/12	003509 WINGATE BY WYNDHAM	357.80

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE CC \*\*\*\*\*

119,391.65\*

# REVENUES VS. EXPENDITURES

This report includes the month of August.

Printed On: September 14, 2012

## Total Revenue

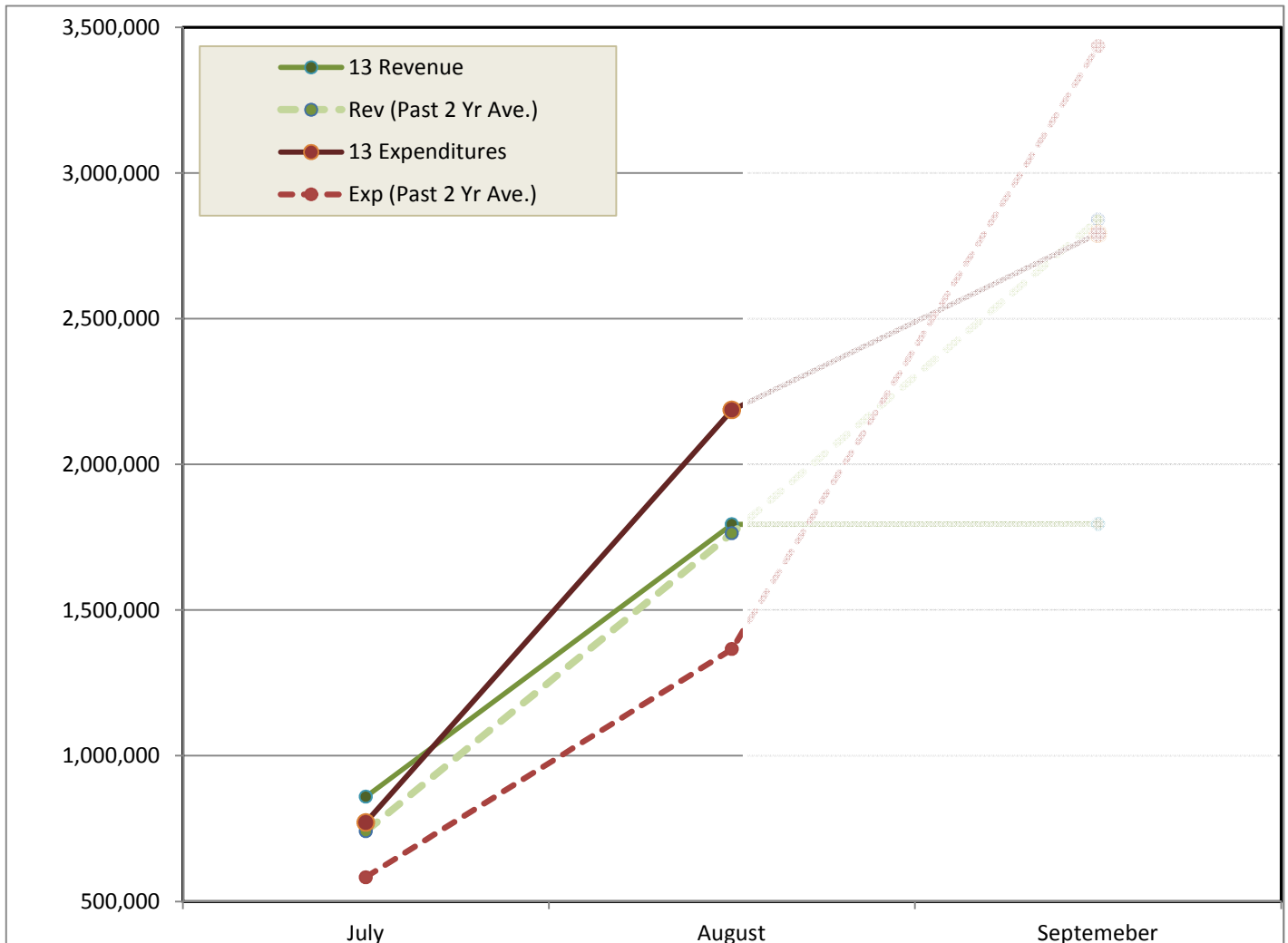
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2011	772,372	1,682,797	2,845,597	4,036,669	5,217,884	8,252,994	14,421,187	16,378,147	18,488,290	20,242,083	22,550,815	29,068,562
2012	709,840	1,845,276	2,835,233	4,076,622	6,371,858	8,494,376	14,987,431	17,039,668	19,213,557	21,299,183	22,991,597	25,565,764
2013	859,336	1,794,544										

## Total Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2011	552,113	1,429,373	3,356,441	5,556,335	7,390,174	9,543,852	11,448,988	13,635,476	15,804,712	17,695,559	19,534,175	29,249,463
2012	613,980	1,303,196	3,515,431	5,561,519	7,576,603	9,547,103	11,895,664	13,859,382	16,397,036	18,415,938	20,262,826	25,234,069
2013	771,347	2,186,932										

## Revenues less Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2011	220,259	253,424	-510,845	-1,519,666	-2,172,290	-1,290,858	2,972,199	2,742,671	2,683,578	2,546,524	3,016,640	-180,900
2012	95,860	542,081	-680,198	-1,484,897	-1,204,745	-1,052,726	3,091,768	3,180,286	2,816,520	2,883,245	2,728,772	331,695
2013	87,990	-392,388										



## **Program Evaluations**

1. Transportation
2. Communications
3. Health & Wellness

# **WEST PLAINS R-VII SCHOOLS**

## **Program Evaluation**

Date: September 2012

Program Title: **Transportation**

Program Evaluation Committee:

Jack Randolph, HS Principal  
Wendy Czerwonka, High School  
Dr. Brad Owings, Elementary Principal  
Karen Sholes, Special Services Dir.  
Linda Taylor, Bus Driver, West Plains  
Randy Fukasawa, Office Manager  
Gust Steckman, Certified Trainer  
Robert Pekarek, Transportation Dir.  
Jim Laughary, Vo-Tech Dir.  
Dr. Julie Thompson, Curriculum Dir.  
Dr. John Mulford, Asst. Supt., West Plains  
Dr. Fred Czerwonka, Supt., West Plains

Scott Smith, MS Principal  
Kevin Hedden, Asst. Principal, High School  
Seth Huddleston, SF Principal  
Greg Simpkins, Athletics Dir.  
Jake Long, Asst. Principal, High School  
Seth Bryant, Asst. Principal, Middle School  
Alva Parks, Bus Mechanic  
Brad Jones, Law Enforcement  
Bruce Collins, Dir. Trans., Fairview  
Dan Holloway, Dir. Trans., Junction Hill  
Lana Snodgrass, Communication &Community  
Relations Dir.,

Program Objectives and Goals:

1. To provide a safe and efficient means for student transportation to and from school and school events.
2. Increase awareness of school bus safety in the community and school.
3. Increase parental awareness of services provided by the transportation department.
4. Support our students to help them achieve our districts Mission Statement.

Program Description:

Our school buses provide the safest means of transportation for students. All of our drivers must have a yearly physical and are subject to random drug testing. All drivers are tested by the Missouri Highway Patrol and must meet the standards set by the Department of Elementary and Secondary Education which includes a minimum of 8 hours of training each year. In addition, the buses are inspected twice a year and are subject to random inspections by the Missouri Highway Patrol. The drivers are informed of all state and board policies and procedures which are noted in their Rules and Procedures Manuals or updated by memos. The drivers and their students are provided information and training for emergencies.

Our filing system enables us to keep track of the ridership, emergency contacts, and bus stop locations also it enables us to schedule our route times so the buses arrive at the proper schools on time. All bus stops are evaluated for their safety as well as all loading and unloading zones at the schools, making sure that the proper signs are posted and the lots are properly marked and clearly painted.

Activity trips are requested by the individual schools, scheduled by the High School Assistant Principal and routed by the Transportation Office Manager.

The Transportation Department provides safety instructions to Head Start students and at Elementary registration to help new students understand the importance of following the bus rules for their safety.

#### Program Evaluation Criteria:

1. Analysis of bus routes and drivers to improve our efficiency and safety.
2. Analysis of equipment for safety and reliability.
3. Safety programs are provided for Elementary and South Fork schools.
4. Elementary, Middle School and South Fork drivers attend open house to meet parents and students to answer questions regarding route scheduling.

#### Data to be collected and analyzed for evaluation:

1. Ride along with the drivers on their routes, spot check routes and view videos.
2. Make sure all of our buses meet the Missouri School Bus Standards also evaluating the results of our 2 state inspections.
3. View videos on student's behavior.
4. Evaluate feed back received from both the drivers and the parents.

#### Program Strengths:

1. Positive communication between management and employees has helped retain drivers in the district.
2. Our safety record reflects 90-100% passing rate on state inspections and no major accidents.
3. The implementation of our safety policies is done through our drivers meetings. Missouri law requires that all drivers meet for 8 hours yearly for updates on safety policies and procedures.
4. Professionalism is shown by drivers when working with parents and students.
5. Positive relationships are established between drivers and students through friendly greetings and conversations.
6. The process for scheduling trips is efficient.
7. The flexibility of our department enhances delivery of services and ability to build relationships with all constituents.
8. The new parent loading area at middle school and bus loading area for middle school and high school have improved safety for students in those buildings.
9. Our new communication system allows us the ability to communicate clearly with all our buses throughout our entire district.



10. All buses are equipped with a child reminder safety system which guards against any child being left on the bus.
11. All drivers attend open house at their appropriate schools to assist students and their parents with their transportation needs.
12. To help promote good behavior we use positive reinforcement by awarding the most outstanding student and the most improved student from each bus with medals at the end of the year transportation ceremony for drivers and students.
13. Working with the Elementary School implementing Positive Behavior Support (PBS) program.
14. Extend time allowed for sending school students to board their buses following dismissal.
15. Use the Resource Officer to control traffic flow out of student parking lot following dismissal.
16. We are the recipients of the Exemplary School Bus Maintenance Award from The Department of Elementary and Secondary Education and the Total Fleet Award from the Missouri State Highway Patrol for Exemplary School Bus Maintenance Program for achieving 100% Passage. We have achieved these awards for the past three consecutive years.
17. We still maintain 24 bus routes efficiently even with the drop in state funding.
18. We work with the West Plains Police Dept. utilizing their electric speed monitoring sign to make drivers aware of the school zone speed limit.

Program Concerns:

1. The safety of the students who ride the bus to the Elementary School and unload in the North parking lot. In order for the students to enter the school they have to walk in front of the buses to the walkway.
2. The safety and management of the Vo-Tech student who are being shuttled to and from off campus sites.

Program Recommendations (including action steps, person(s) responsible, and time frame for completion of recommendations):

<b>ACTION STEP</b>	<b>PERSON(S) RESPONSIBLE</b>	<b>TIME FRAME FOR COMPLETION</b>
To insure the safety of the students being dropped off at the Elementary School in the morning the buses will enter the Southern most driveway of the North parking lot and unload the students at the East walkway to enter the school.	School Principal Asst. Principal Transportation Director	October 2012
The students will be picked up and dropped off at the main entrance of the High School in the circle driveway.	School Principal Asst. Principals Transportation Director	October 2012

Process for Disseminating Finding of Evaluation:

1. Board Meetings
2. Drivers Meetings

## West Plains Schools



### Communications & Community Relations Program Evaluation

Date: **September 13th, 2012**

Program Title: **Communications**

#### Program Mission:

The Community Relations Office plays a central role in engaging all stakeholders by fostering two-way communication. The office is responsible for the district's internal and external communications, media relations, website, newsletters, and other publications.

#### Program Description:

West Plains Schools has made a commitment to provide information and two-way communication with the community and district staff. The district has developed a Comprehensive School Improvement Plan (CSIP) that has provided a framework for the work and improvements of the district. A special emphasis has been made in the areas of attendance, parental involvement, achievement, and culture. Communication is a key in making these four areas flourish.

This communication plan was constructed to establish a complete communications process for West Plains Schools. This plan provides a strategic plan for carrying out all major communications throughout the district.

The Communications Plan is intended to:

1. Establish a communications program that directly helps the district achieve its strategic goals in accordance to the CSIP.
2. The plan is intended to build relationships with all those involved in the district.
3. Provide focus and direction for messages and methods of communications that support district goals.
4. Allow for accurate representation of the district to its audiences (internal & external).

This communication plan will provide a clear vision for the district as it makes efforts to create stronger relationships with its audiences.

#### Program Strengths:

1. West Plains Schools has a position dedicated to overseeing that district communication is consistent and accurate for its faculty and staff, as well as the area community.
2. The community has access to district information on the district website, ZizzerPride E-News, Facebook, Twitter, radio shows and more; each method portraying the district in a positive manner and as a place that values students and achievement.
3. Through the communications office, more faculty and staff feel better informed than ever before, specifically due to the nature of quality, consistent information.

<b>Objectives</b>	<b>Progress</b>	<b>Completed Actions/Projects Implemented</b>
1. Build strong, lasting community partnerships through reciprocal involvement in projects and events to increase interest and pride in school achievement for all stakeholders.	On going	Zizzer Advisory Council. ZizzerPride E-News. School Messenger Calling System. The R.E.D. Magazine.
2. Increase awareness of educational opportunities and needs.	On going	Relationships established with area media. Weekly Radio Shows. Website. Communicated educational successes to public via media, newsletters and presentations at civic organizations.
3. Increase parent involvement and participation in educational programs: including an understanding of commonly used technologies and technology integration.	In Progress	Zizzer Advisory Council, The R.E.D. Magazine, Zizzer Pride E-News. School Messenger Calling System, Digital Signs.
4. Administrators and technology staff will provide initial and quarterly training each year for 100% of teachers/staff to support the system for accessing student information by students, staff, parents, and community.	In Progress	Staff/Faculty contact information available to parents on website. Educational resources for students and parents are provided on website as well as teacher resources. Parent portal training. Provide website development training to all faculties.

Program Plans/Recommendations for Program Improvement:

1. Each building in the district should identify its communication goals and develop structures for disseminating information both internally and externally.
2. Improve internal communication.
3. Develop and implement electronic and social media guidelines and expectations.
4. Establish/develop a communication crisis plan.
5. Establish West Plains Schools Alumni Association.
6. Ensure a welcoming and customer-friendly environment in all district buildings.
7. Promote/Brand district
8. Trademark and copyright district logos
9. Promote CSIP with posters across district.
10. Promote advertising on website, alert now sponsors, e-newsletters.
11. Establish centralized student registration center and an online registration process for new and returning students.
12. Help to promote West Plains Educational Foundation.
13. Create an online and storefront Zizzer Shop for all students, parents and patrons to purchase Zizzer memorabilia.

## **Health Services Program Evaluation**

### **3 Full Time Nurses**

### **2 Part Time Nurses**

Leslie Ramsey, elementary nurse, turned in her resignation at the end of the 2011-12 school year. Interviews were conducted prior to school starting to replace the position and the committee chose Melissa Girdley. Melissa is currently working as a sub until Board approval for hire. She is doing a wonderful job and Kristi is doing a great job mentoring her and “showing her the ropes”.

Screenings are being conducted by each school nurse presently, including vision and hearing, specifically grades K-8, as well as students who are referred by teachers or special education department.

Dr. Martin remains district physician, providing standing orders for medications. This year, Mylan Speciality, a pharmaceutical business, offered the EpiPen4schools program. Schools that provide a valid prescription for an EpiPen will receive a free EpiPen. Each nursing office at South Fork, Elementary, Middle, and High school is always stocked with an EpiPen that the school pays for! This year we will save close to \$500 for the free EpiPens. The district has an emergency action plan for anaphylactic reactions, including life-threatening allergies. This year each nursing office is now supplied with an emergency rescue inhaler for a child suffering with an asthma attack. Students who are known to have Asthma or a life-threatening allergy are required to provide the school with his or her own inhaler or EpiPen.

We are off to a great start and looking forward to the coming year! Thank you for all your support!

September 2012

To: Dr. Fred Czerwotka and Board of Education  
From: Robert Pekarek  
Re: Bus Route Approval

Dear Dr. Czerwotka and Board of Education

As you know, DESE rules make it mandatory for the local school district Board of Education to approve bus routes both first and second semester of each school year. Please find attached a list of the West Plains R-7 first semester routes with required information listed in the order of bus driver seniority.

Thank you for your consideration and help.

FALL 2012/13 TRANSPORTATION REPORT INFORMATION

<u>RANK</u>	<u>ROUTE</u>	<u>DRIVERS</u>	<u>AREA</u>	<u>TYPE</u>	<u>MILEAGE</u> <u>AM/PM</u>	<u>RIDE</u> <u>TIME</u>
1	37	NORMA BAXTER	TOWN	MS/HS	22.0 miles	35 min.
2	33	LINDA TAYLOR	TOWN	MS/HS	11.0 miles	35 min.
3	32	FREDA TATE	TOWN	MS/HS	18.0 miles	35 min.
4	31	ARNOLD WADE	TOWN	MS/HS	26.8 miles	25 min.
5	52	RON HAYES	S. FORK	MS/HS/SF/ELEM	98.8 miles	1 hr. 30 min.
6	34	LARRY JEWELL	TOWN	MS/HS	13.0 miles	30 min.
7	36	PEGGY TYLER	TOWN	MS/HS	11.2 miles	25 min.
8	35	JOYCE HARRIS	TOWN	MS/HS	23.6 miles	40 min.
9	3	PAM TOPLIFF	TOWN/CTRY	ELEM/MS/HS	40.8 miles	1 hr. 20 min.
10	4	SHARON HAYES	TOWN	ELEM	16.0 miles	40 min.
11	50	GUST STECKMAN	SF/TOWN	HANDICAP	40.8 miles	60 min.
12	7	SHIRLEY ROBERTSON	TOWN	ELEM	19.8 miles	40 min.
13	6	AL CAMBY	TOWN	ELEM	13.0 miles	45 min.
14	30	PAM TABER	TOWN	ELEM	12.0 miles	30 min.
15	20	MARY BOUTHILLIER	S. FORK	MS/HS/SF/ELEM	92.0 miles	1 hr. 30 min.
16	26	DUANE JONES	S. FORK	MS/HS/SF/ELEM	76.0 miles	1 hr 30 min.
17	8	SUSAN CARTER	TOWN	ELEM	15.8 miles	45 min.
18	9	DEBBIE HAYES	TOWN	ELEM	18.0 miles	30 min.
19	5	TRINA SANDERS	TOWN	ELRM	16.4 miles	45 min.
20	22	TRISH BROWN	S. FORK	MS/HS/SF/ELEM	122.6 miles	1 hr. 25 min.
21	2	WILLIS LEVERITT	TOWN/CTRY	ELEM/MS/HS	43.0 miles	1 hr. 20 min.
22	1	ANGELA GREGORY (sub)	TOWN	ELEM/MS/HS	16.0 miles	35 min.
23	23	NORMAN KING	S. FORK	MS/HS/SF/ELEM	92.4 miles	1 hr. 30 min.
24	25	ALVA PARKS	TOWN	HANDICAP	20.0 miles	45 min.

High School credit prior to freshman year policy:

For any student entering ninth grade at West Plains High School who has taken the Missouri Algebra I End-of-Course exam and scored at the proficient or advanced level, 1 unit of high school credit will be awarded to that student. The same student will be permitted to enroll in Algebra II Honors as a freshman.

West Plains Middle School students taking Algebra I during their 8<sup>th</sup> grade year may earn 1 unit of high school credit by maintaining a grade of “A” or “B” in Algebra I and scoring 34 or better on the placement test. The same students will be able to enroll in Honors Algebra II as a freshman.

West Plains Middle School students taking Algebra I during their 8<sup>th</sup> grade year who earn a grade of “A” or “B” but score below 34 on the placement test, will be able to take Algebra B as a freshman upon receiving a teacher recommendation. However, no high school credit for Algebra I will be awarded.

West Plains Middle School students taking Algebra I during their 8<sup>th</sup> grade year who earn a grade of “C” or lower will not be awarded high school credit and will be required to take Algebra I again as a freshman.

Teacher recommendations will also be taken into account with the decision on student placement.